

CCBC - Check or Cash Request Form

ChkNo.	
Date:	

Check Made Payable to: _____

Purpose of Expenditure: _____

Date: _____

Amount Requested: _____

Date Needed: _____

Mail To: _____

Requested by: _____

Appr. By: _____ Dept.: _____ (Sign) _____

Appr by. Treasurer: _____

Check Received by: _____

Cash Received by: _____

61000	Brotherhood Exp	_____	69500	Ministry Support	_____	71600	Payroll	_____
60400	Child Care Center	_____	70500	Newsletter	_____	72500	Benefit	_____
61010	Children Worship	_____	71000	Office-Copier & Fax	_____	73500	Retreat Subsidies	_____
61020	Christmas Dinner	_____	71020	Office-Postage	_____	73600	Revival/Evang. Exp.	_____
61030	Church Picnic	_____	71030	Office-Stationery	_____	74500	WMU	_____
61500	CO-OP:BSC	_____	71500	Outreach disbursemt	_____	76000	Special Meal	_____
62500	CO-OP:MBA	_____	68000	R&M-Termite	_____	75100	Sunday School Exp.	_____
62520	Disciple Training	_____	68020	R&M-Janitorial Exp	_____	76500	Telephone Exp.	_____
63000	Food-Refreshment	_____	68030	R&M-Water Valve	_____	78500	Utilities Exp.	_____
63010	Food-Supplies	_____	68040	R&M-Insurance	_____	79300	Young Adult Fship	_____
64000	Guest Speaker	_____	68060	R&M-General Exp.	_____	79500	Youth Fellowship	_____
68700	Media Center Exp.	_____	90000	English Worship	_____	89000	Misc. Expenses	_____
69900	FICA Exp.	_____	90500	Worship	_____	89200	Designated Offering	_____

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